

**NOTICE OF MINUTES
CLASS A OFFICERS MEETING
ALFALFA COUNTY
November 13, 2023**

The Alfalfa County Officers met in the Sheriff's Conference room at 10:30 AM with Ross calling the regular meeting to order with officers, Johnson, Wallace, Miller, J. Roach, Claflin, and Schwerdtfeger present. Visitors: Megan Ferrell, OSU Ext and Darrin Lancaster, EM.

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly monthly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office 3:00 PM on November 8, 2023.

Ross Called to Meeting to Order

Roll Call – All officers present except M. Roach unable to attend

Acknowledge of Agenda and Statement of Compliance with Open Meeting Act

TO MEET, DISCUSS, AND TAKE POSSIBLE ACTION ON THE FOLLOWING AGENDA ITEMS:

Wallace moved to approve the minutes and Johnson seconded. Ross voted aye, Johnson voted aye, J. Roach voted aye, Miller voted aye, Claflin voted aye, and Schwerdtfeger voted aye.

Graze Days date was set for December 14th

Legislation Changes – Schwerdtfeger handed out a list from Jerry Stone on bills effective November 1st that pertained to counties.

Communication – Risk Assessment – didn't have time to complete

Green Book – Check List for Control Environment and Risk Assessment – didn't have time to complete

Zoom at 10:40 with Aaron with TextMyGov.com for system of notifying patrons of the county – Spencer and Aaron with TextMyGov.com had a Zoom presentation for the officers about their system. Questions were asked and prices were discussed about the system. The officers thanked them for their presentation.

Update from Officers:

Sheriff Wallace – Cruising along, grocery bill has been better with OCI, working with Nate on freezer, and doing lots of investigations.

Assessor J. Roach – review tax roll, had address corrections, today found out software update split values from homes and mobile home, there was an oversight on mobile homes, she stated she had a part-time position open in the office but it may be hard to fill since there was seven weeks of training to be able to work in the Assessor's Office, also she stated she had discussed a floater for the courthouse between the Treasurer and the Assessor but would not be making a decision until January with this position being paid out of VI.

Court Clerk Miller – had a big headache with the legislation change with fail to appear warrants to site and release, she stated this was very confusing and puts a big load on the sheriff guys and her office, also she stated she had State Court Board on Thursday.

Treasurer Claflin – taxes will be mailed soon, her office released the tax protest money to the schools, and working on getting taxes in.

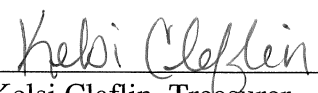
County Clerk Schwerdtfeger – entering new insurance changes, one employee going to classes that are close, got the budget entered, gave the commissioners the balanced GL & appropriation ledger between her office and the Treasurer, going to Keli KPO this week and sending all three girls to training also.

Commissioner Dist #1 Johnson – business as usual, needing rain for the roads, and normal maintenance

Commissioner Dist #3 Ross – stated he had Notie at OSU-CTP create a Trends Analysis comparing our county to like counties so he would pass that along to everyone, he stressed the need to look at your office and make changes to help with the budget, everyone needed to do what they could to help. He stated he would be having a couple of employees retire but would not be replacing them due to budget constraints,

EM Lancaster – caught up on the EM side but struggling on the Safety Coordinator side to get classes arranged for all the employees and get them the classes they need, will be having a safety class all together on Nov 28th with a Trooper on Driver Safety which affects all employees. OSHA requires so much and he is making sure everyone gets all their criteria.

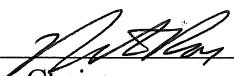
Wallace moved to Adjourn and Claflin seconded. Ross voted aye, Johnson voted aye, J. Roach voted aye, Miller voted aye, Claflin voted aye, and Schwerdtfeger voted aye.


Kelsi Claflin, Treasurer


Jennifer Roach, Assessor


Tammi Miller, Court Clerk

Rick Wallace, Sheriff


Nate Ross, Chairman


Garret Johnson, Member

Mike Roach, Member

Attest: 
Laneta Schwerdtfeger, County Clerk