

NOTICE OF MINUTES
CLASS A OFFICERS MEETING
ALFALFA COUNTY
February 10, 2025

The Alfalfa County Officers met in the Sheriff's Conference room at 9:30 AM (earlier due to being immediately following the BOCC meeting) with Johnson calling the regular meeting to order with officers. Johnson, Ross, M. Roach, Mast, Miller, Claflin, and Schwerdtfeger present. Visitor: Darrin Lancaster, EM and Lacey Roquemore, County Clerk Deputy

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly monthly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office 6:30 PM on February 5, 2025.

M. Roach called to Meeting to Order

Roll Call – All officers present except Assessor Jennifer Roach unable to attend

Acknowledge of Agenda and Statement of Compliance with Open Meeting Act
TO MEET, DISCUSS, AND TAKE POSSIBLE ACTION ON THE FOLLOWING AGENDA ITEMS:

Ross moved to approve the Minutes and Claflin seconded. Ross voted aye, M. Roach voted aye, Johnson voted aye, Mast voted aye, J. Roach, Miller voted aye, Claflin voted aye, and Schwerdtfeger voted aye.

Estimate of Needs/Budget – Schwerdtfeger stated Budget Maker will be coming to the April meeting, we will send him collected tax amount on March 28th, we will start going over amounts, and she stated she wished J Roach was there to see if she had an idea if the valuation was going to be way down.

Legislation – Ross went over several bills being discussed; Claflin went over bills pertaining to her office; Schwerdtfeger went over bills for purchasing, open meetings, publications, and inventory. The officers discussed the legislative bills at great length

Community Beautification Grant for Alfalfa County 4-H – Schwerdtfeger stated Erin Metcalf stated the 4-H would be applying for this grand for flowers for the courthouse to please get with her if there was a preference on the flowers.

Communication – Risk Assessment - Officers discussed the risk of not following legislation and not communicating the needs of each part of the bills presented; they discussed Tort Claims – a bill increasing the amount for these claims; discussion from insurance pool if counties go out for second assessment, the insurance may start dropping these counties; Work-Comp was discussed at great lengths – Form 2 , not paying for first three days, and how important it is to discuss these; FMLA was discussed again – we must send out these notices it is not a choice; and Officer SAI Forms – must be submitted, if Treasurer forgets to print them please get one from her every month.

Green Book – Check List for Control Environment and Risk Assessment - due to length of meeting no discussion

Update from Officers:

Ross Commissioner Dist #3 – weather causing delays; applying for a grant for three phases for Crystal Road five miles to be complete in 2027

Johnson Commissioner Dist #1 – business as usual

Schwerdtfeger County Clerk – went to legislative breakfast at CODA and break-out session with lots of legislative visits; completed first month with American Fidelity and Pre-Med Defender; please ask employees to look over their stubs for insurance, exemption, and any changes; slow in vault, but ones coming in says oil drilling is coming this way; and will be gone next week.

Miller Court Clerk – CODA was good, break out session, capital, and speaker on history were all good and Wednesday is Civil Docket

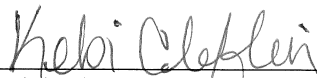
Claflin Treasurer – went to breakout session at CODA, had legislative update, OTC forms, Chery Wilson, State Auditor's office talked about protests; starting Resale process; and will be mailing second half taxes.

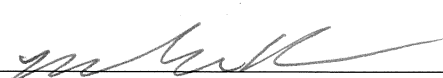
M. Roach Commissioner Dist #2 – business as usual

Mast Sheriff – business as usual

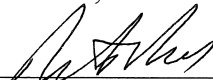
There was no Unforeseen Business

Johnson moved to Adjourn and Ross seconded. Ross voted aye, M. Roach voted aye, Johnson voted aye, Mast voted aye, Miller voted aye, Claflin voted aye, and Schwerdtfeger voted aye.


Kelsi Claflin, Treasurer


Mike Roach, Chairman

Jennifer Roach, Assessor


Nate Ross, Member


Tammi Miller, Court Clerk


Garret Johnson, Member


Gary Mast, Sheriff

Attest: 
Laneta Schwerdtfeger, County Clerk