

NOTICE OF MINUTES
CLASS A OFFICERS MEETING
ALFALFA COUNTY
March 11, 2025

The Alfalfa County Officers met in the Commissioner's Conference room at 9:30 AM (earlier due to being immediately following the BOCC meeting) with Johnson calling the regular meeting to order with officers. Johnson, Ross, M. Roach, Mast, Miller, Claflin, and Schwerdtfeger present. Visitor: Erin Metcalf, OSU Ext; Stephanie Jantz, Election Board; and Lacey Roquemore, County Clerk Deputy

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly monthly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office 4:15 PM on March 6, 2025.

M. Roach called to Meeting to Order

Roll Call – All officers present

Acknowledge of Agenda and Statement of Compliance with Open Meeting Act
TO MEET, DISCUSS, AND TAKE POSSIBLE ACTION ON THE FOLLOWING AGENDA ITEMS:

Johnson moved to approve the Minutes and Ross seconded. Ross voted aye, M. Roach voted aye, Johnson voted aye, Mast voted aye, J. Roach abstained, Miller voted aye, Claflin voted aye, and Schwerdtfeger voted aye.

Estimate of Needs – there were no questions on them, Schwerdtfeger stated Budget Maker would be at April's meeting to go over needs

Risk of excessive Comp Time – Employee verify pay claim with vacation & comp – discussed county general accounts not having any extra for comp time and the risk of having employees leave with money to pay comp time.

Legislation – Ross went over several bills pertaining to county government

Estimate of Needs – Due April 1st - Budget – stressed again to have Estimate of Needs in by April 1st, Kelsi will be sending taxes collected as of March 31st to the Budget Maker so we will have an idea what the budget will look like.

Communication – Risk Assessment – Balance – talk above about the comp time risks and legislation risk of bills affecting county government

Green Book – Check List for Control Environment and Risk Assessment - due to length of meeting no discussion

Update from Officers:

Ross Commissioner Dist #3 – normal maintenance, Wednesday he will go to Legislative Breakfast at ACCO, and keeping up with legislation

Roach Commissioner Dist #2 – applied for another unpaved roads grant to remove a tin horn and replace with a bridge, working on REAP Grant and normal business

Johnson Commissioner Dist #1 – had to leave before updates

Schwerdtfeger County Clerk – getting ready for auditor – they have started requesting items, discussed bills changing filing in clerk's office, gave update on monthly portal with American Fidelity, reminded payroll is due on the 20th and she will be running payroll on Sunday so please make sure it is turned in.

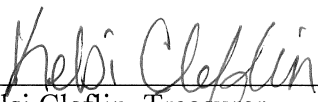
Miller Court Clerk – going to Court Clerk Board meeting about school in July and civil docket this week.

Claflin Treasurer – sent the Abstract Office 35 properties to search title on and they will charge \$150.00; sending Resale letter today; collected 89.7% of second half tax payments as of Friday; released Great Salt Plains Midstream 2021, 2022, & 2024 taxes held in escrow (Refund \$122,074.00 and apportioned \$51,851.15) and waiting on court order for 2023 (held in escrow \$67,468.24)

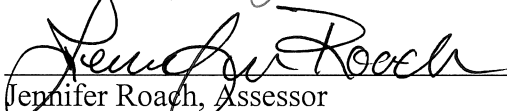
Mast Sheriff – regular business, working on grants, looking for Federal Grants for over-time, and working oilfield thefts

J Roach, Assessor - Audit has begun, Change Notices would go out soon, visual inspection has begun for the year.


M. Roach moved to Adjourn and J. Roach seconded. Ross voted aye, M. Roach voted aye, J. Roach voted aye, Johnson voted aye, Mast voted aye, Miller voted aye, Claflin voted aye, and Schwerdtfeger voted aye.


Kelsi Claflin, Treasurer

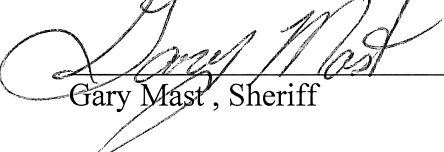

Mike Roach, Chairman

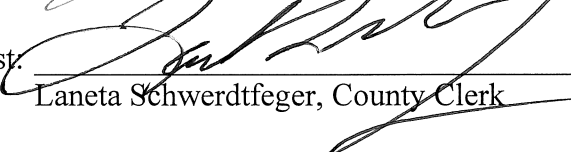

Jennifer Roach, Assessor

Nate Ross, Member


Tammi Miller, Court Clerk


Garret Johnson, Member


Gary Mast, Sheriff

Attest: 
Laneta Schwerdtfeger, County Clerk