

**NOTICE OF MINUTES  
CLASS A OFFICERS MEETING  
ALFALFA COUNTY  
MARCH 09, 2026**

The Alfalfa County Officers met in the Commissioner's Conference room at 9:30 AM (earlier due to being immediately following the BOCC meeting) with Chairman Ross calling the regular meeting to order with officers. M. Roach, Ross, Mast, Claflin, Miller, and Schwerdtfeger present. Visitor: Roberta Jamison, County Clerk Deputy; Sarah Wagner, 911; Erin Metcalf, OSU; Stephanie Jantz, Election Board; and Joe White and Holli Butterfield, Global Life

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly monthly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office 12:00 PM on March 04, 2026.

Ross called to Meeting to Order

Roll Call – All officers present except G. Johnson unable to attend

Acknowledge of Agenda and Statement of Compliance with Open Meeting Act  
TO MEET, DISCUSS, AND TAKE POSSIBLE ACTION ON THE FOLLOWING AGENDA ITEMS:

Mast moved to Approve the Minutes and Claflin seconded. M. Roach voted aye, Ross voted aye, Miller voted aye, Mast voted aye, , Claflin voted aye, and Schwerdtfeger voted aye.

Claflin moved to approve the Variance Report and Roach seconded. M. Roach voted aye, Ross voted aye, Miller voted aye, Mast voted aye, , Claflin voted aye, and Schwerdtfeger voted aye.

Estimate of Needs – Questions – Schwerdtfeger reminded officers that EON is due April 1st

Global Life – Holli Butterfield and Joe Allen – Joe was unable to attend in his place was Parick White. White stated that with Global Life it would add to the 125 Cafeteria plan and round out the premiums for our employees; they are out of Wichita, KS; this is a no cost to the county; they are here to help find the plans that our employees have and add what would benefit our employees most; White went over extensively the company and its premiums. Miller asked Schwerdtfeger if she could find out for sure that American Fidelity is good with Global Life coming on with the county and then they would ask their employees if they were interested in Global Life.

Communication – Risk Assessment – Balance – Communication – security risk on internet, PO detail risk, dates on invoices, tax on P-Card or PO purchases, 3<sup>rd</sup> party reservation on hotels were all risks discussed during the visit with Jesse with the Auditor's office

Green Book – Check List for Control Environment and Risk Assessment – Officers will go over possibly next month

Update from Officers:

Roach Dist #2 Commissioner: Maintain roads and working on bridges

Ross Dist #3 Commissioner: Storm clean-up and getting over the roads. Building a couple of bridges.

Claflin Treasurer: Have went live with new system and it is going well; mailed out delinquent taxes and second ½ taxes; and mailed out 62 notices for Resale in June

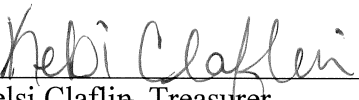
Mast Sheriff: Business as Usual

Miller Court Clerk: March 11<sup>th</sup> is Madison's last day and she has had 8 applicants; Wednesday is Civil Docket; Woods and Alfalfa both will have a Judge election; and will have to work out that schedule


Schwerdtfeger County Clerk: last week had another box of large documents come in and had to return it was non-conforming that would have been over \$12,000.00; from July to February had collected over \$8,000.00 in non-conforming that goes to County General; went to County Clerk Connect at Custer County and the auditor shared a very well-explained pamphlet about Property Taxes; working on spreadsheet for FY 26-27 budget; and talked about legislation at the officer meeting.

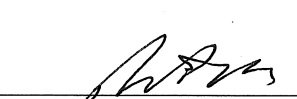
Unforeseen Business – Ross stated that with the State's 600-million-dollar shortage due to the grocery tax bill the State may be spiraling to a 1.15-billion-dollar shortage.

Roach moved to Adjourn and Mast seconded. M. Roach voted aye, Ross voted aye, Miller voted aye, Mast voted aye, , Claflin voted aye, and Schwerdtfeger voted aye.

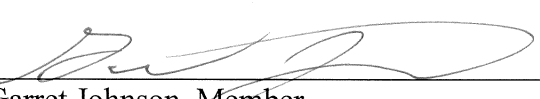
  
Kelsi Claflin, Treasurer

  
Mike Roach, Chairman

  
Jennifer Roach, Assessor

  
Nate Ross, Member

  
Tammi Miller, Court Clerk

  
Garret Johnson, Member

  
Gary Mast, Sheriff

Attest:   
Laneta Schwerdtfeger, County Clerk