

NOTICE OF MINUTES
CLASS A OFFICERS MEETING
ALFALFA COUNTY
APRIL 13, 2026

The Alfalfa County Officers met in the Commissioner's Conference room at 9:30 AM (earlier due to being immediately following the BOCC meeting) with Chairman Ross calling the regular meeting to order with officers: Johnson, M. Roach, Ross, Mast, Claflin, Miller, and Schwerdtfeger present. Visitor: Sarah Wagner, 911; Erin Metcalf, OSU; Stephanie Jantz, Election Board; Ken Jordan, EM;

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly monthly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office 2:15 PM on April 09, 2026.

Ross called to Meeting to Order

Roll Call – All officers present except Jennifer Roach unable to attend

Acknowledge of Agenda and Statement of Compliance with Open Meeting Act
TO MEET, DISCUSS, AND TAKE POSSIBLE ACTION ON THE FOLLOWING AGENDA ITEMS:

Johnson moved to Approve the Minutes and M. Roach seconded. Johnson voted aye, M. Roach voted aye, Ross voted aye, Miller voted aye, Mast voted aye, Claflin voted aye, and Schwerdtfeger voted aye.

Johnson moved to approve the Variance Report and M. Roach seconded. Johnson voted aye, M. Roach voted aye, Ross voted aye, Miller voted aye, Mast voted aye, Claflin voted aye, and Schwerdtfeger voted aye.

Estimate of Needs - Spreadsheet and numbers from Buddy Carroll – Schwerdtfeger handed out spreadsheet and account summary she asked everyone to review their numbers. Carroll had not given her a number to balance the EON with yet so she would let everyone know when he did. She stated Claflin and herself gave him the numbers requested last week ending the fiscal year with 3-31-26.

Officer Salary Spreadsheet – Schwerdtfeger stated she had estimated the salary spreadsheet with a valuation of \$100,000.00; \$98,000,000.00; \$95,000,000.00 with no change to the salary amount and down to \$90,000,000.00 with the salary will need to be adjusted by a small amount.

OPERS – change in contributions – Schwerdtfeger stated OPERS has sent out new contributions that will help or hurt the employees if the officers decide to change the contribution percentages. The total of 20 percent has not changed. She stated that OPERS is suggesting to have the 0-7 years the employee percentage being higher, then 8-15 years the employee percentage smaller and the county's percentage higher on upto 16 years and over back to 3.5 % for the employee and county 16.5 % for the total of 20%.

Communication – Risk Assessment – Balance – Communication – risk of helping employees out with retirement not staying until they are vested; spreadsheet of EON for FY 26-27 check their numbers; and officer salary spreadsheet. All of these were discussed for risks for the county.

Green Book – Check List for Control Environment and Risk Assessment – Officers will go over possibly next month

Update from Officers:

Johnson Dist #1 Commissioner: Maintaining roads still dry, haul chips for 5th Street from east to west

Roach Dist #2 Commissioner: CR 580 closed north 5th Street, tear out the low water crossing, railroad yard will be here next week to put it in, and hauling chips from Gotebo.

Ross Dist #3 Commissioner: wishing to do maintenance on roads, but it is too dry, work on a bridge northwest of Helena next week, and hauling rock.

Claflin Treasurer: went to Treasurer School last week, it was very good. TM Consulting was at the school, with the update it was good to spend a whole day in class with them. Started the Resale process, there are have 43 parcels, and collecting taxes

Mast Sheriff: business as usual cutting costs, working oilfield thefts with Kansas Counties – Harper and Barber County, and waiting on Kansas to make a move with the thefts.

Miller Court Clerk: last week went to Stillwater for Court Clerk Board meeting, Wednesday is Civil Docket, and hired Rebecca Johnson as new deputy.

Schwerdtfeger County Clerk: reminded the officers is you get a monetary donation, must create a donation account and spend the donation out of that account, reminding everyone that for the past 5-7 years have paid for all County General bills out of Sales Tax but it is down way too much so that will be coming out of the County General budget in 26-27, she stated that every time they get a large filing in the mail complete another one is sent in, working on new budget, and day to day transactions.


There was no Unforeseen Business

Johnson moved to Adjourn and M. Roach seconded. Johnson voted aye, M. Roach voted aye, Ross voted aye, Miller voted aye, Mast voted aye, Claflin voted aye, and Schwerdtfeger voted aye.


Kelsi Claflin, Treasurer


Mike Roach, Chairman

Jennifer Roach, Assessor


Nate Ross, Member


Tammi Miller, Court Clerk


Garret Johnson, Member


Gary Mast, Sheriff

Attest: 
Laneta Schwerdtfeger, County Clerk