

**NOTICE OF MINUTES
CLASS A OFFICERS MEETING
ALFALFA COUNTY
July 10, 2023**

The Alfalfa County Officers met in the Sheriff's Conference room at 10:30 AM with Ross calling the regular meeting to order with officers M. Roach, Johnson, Miller, J. Roach, and Schwerdtfeger present. Visitors: Darrin Lancaster, EM; Stephanie Jantz, Election Board Secretary and Gary Mast, Under-Sheriff

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly monthly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office 2:50 PM on July 6, 2023.

Ross Called to Meeting to Order

Roll Call – All officers present except Mike Roach and Rick Wallace was unable to attend

Acknowledge of Agenda and Statement of Compliance with Open Meeting Act

TO MEET, DISCUSS, AND TAKE POSSIBLE ACTION ON THE FOLLOWING AGENDA ITEMS:

Johnson moved to approve the minutes and Miller seconded. Ross voted aye, Johnson voted aye, J. Roach abstained, Miller voted aye, Clafin voted aye, and Schwerdtfeger voted aye.

Update on ACCO-SIG – Ross stated the actual number was over-estimated and came in lower; it also was much lower than compared to other counties; he stated it did go up but only 7% and ACCO-SIF went down.

Schwerdtfeger handed out a revenue statement from Sherri Longnecker that she gave her from the Treasurer's Office and it showed revenue down but as J. Roach stated the Targa settlement was on there for the prior year.

ARRA Reporting/Update – Schwerdtfeger gave everyone the balance of ARPA funds

Update in Handbook – Medical Marijuana – Ross stated he thought we needed to change the Medical Marijuana in the Handbook, he had an example from CED #8, we will discuss more when we are ready to update the Handbook. There was lots of discussion on this issue.

Communication – Risk Assessment – discussed Medical Marijuana risk for the Handbook, discussed risk of reporting and encumbering ARPA Funds, and discussed risk of premiums increasing/decreasing with ACCO-SIG and SIF

Green Book – Check List for Control Environment and Risk Assessment – officers decided to wait until next month, Schwerdtfeger stated the officers had discussed several Risk today – Medical Marijuana; ARPA; ACCO-SIG and ACCO-SIF

Update from Officers:

Assessor Roach – still working up north on VI; looked for new improvements in the county; would be having five companies protest taxes; and she would have conference in August.

Court Clerk Miller – not doing much Judge had conference, DA had conference and she would be in conference soon.

Treasurer Clafin – nothing special; organizing and cleaning vault

County Clerk Schwerdtfeger – have two employees (one starting training and the other finishing) in training; working on starting to take credit cards; working on new year; and moving out files from old year.

Under-Sheriff Mast – very busy

Commissioner Dist #1 Johnson – rain up north roads under-water; grain cart fell through small bridge; and business as usual

Commissioner Dist #3 Ross – fixing bridges; working on roads; asked OSU to make comparable with like counties for trending on budget issues

Johnson moved to Adjourn and Ross seconded. Ross voted aye, Johnson voted aye, J. Roach voted aye, Miller voted aye, Clafin voted aye, and Schwerdtfeger voted aye.

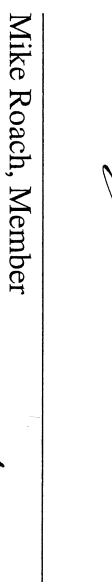

Kelsi Clafin, Treasurer


Nate Ross, Chairman


Jennifer Roach, Assessor


Garret Johnson, Member


Tammi Miller, Court Clerk


Mike Roach, Member


Rick Wallace, Sheriff

Attest:

Pamela Schwerdtfeger, County Clerk