

COUNTY COMMISSIONERS  
July 26, 2021

The Alfalfa County Commissioners met in the Commissioner's Office at 10:00 AM for this regular meeting with Chairman Woodall calling the meeting to order with members Jay Hague and Mike Roach, and County Clerk Laneta Unruh present.

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office at 7:25 AM on July 23, 2021.

Woodall called the meeting to order, all members present

Invocation was given by Laneta Unruh

Flag Salute was led by Marvin Woodall

There was no Public Discussion on Any Item on This Agenda and Only On This Agenda

Hague moved to approve the Minutes from Commissioner's Meeting and Roach seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Hauge moved to approve the Payroll Warrants and Woodall seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Woodall moved to approve the M & O Warrants for Payment and Hague seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

**2020-2021**

**911 Phone**

000111 SURVEYING AND MAPPING LLC \$ 5,248.75 SERVICE

**EMS 522-ST**

000230 ALFALFA CO EMS \$ 9,102.26 REIMBURSEMENT  
000231 HELENA PWA \$ 36.00 UTILITIES  
000232 ALFALFA CO EMS \$ 1,035.10 REIMBURSEMENT  
000233 STANLEY'S WRECKER SERVICE \$ 244.66 SERVICE  
000234 STEVENS FORD \$ 202.50 REPAIR

**General**

001327 MERRIFIELD OFFICE SUPPLY \$ 217.79 SUPPLIES

**General Gov't-ST**

000238 CHEROKEE PUBLISHING CO \$ 120.70 PUBLICATION

**Highway**

002050 HARRISON GYPSUM HOLDINGS LLC \$ 4,554.01 ROCK  
002051 HOSKINS GYPSUM CO. \$ 1,509.30 ROCK  
002052 CHEROKEE ACE HARDWARE \$ 32.99 SUPPLIES  
002053 K & K DIESEL \$ 282.80 PARTS

**Rural Fire-ST**

000315 DACOMA COOP \$ 101.92 FUEL

**2021-2022**

**911 Phone**

000013 AT&T \$ 648.06 UTILITIES

**EMS 522-ST**

000013 COMPSOURCE \$ 1,472.00 WORK COMP  
000014 ONG \$ 155.55 UTILITIES  
000015 OG&E \$ 385.32 UTILITIES

**Fair Main-ST**

000016 UNIFIRST HOLDINGS INC \$ 71.54 SERVICE  
000017 SPARKS MUSIC, ROGER SPARKS \$ 314.50 EQUIPMENT

**General**

000095 HANSEN, ERICA G. \$ 68.99 TRAVEL  
000096 CROFT CHEVROLET \$ 475.59 REPAIR  
000097 OK STATE UNIV COOP EXT SVC \$ 6,666.66 SERVICES

**General Gov't-ST**

000015 NORTHWEST SHREDDERS \$ 300.00 SERVICE  
000016 CHEROKEE PUBLISHING CO \$ 39.60 PUBLICATION  
000017 COUNTY OFFICER & DEPUTIES ASSN \$ 847.00 MEMBERSHIP DUES  
000018 ACCO SIG \$ 106,539.00 INSURANCE PREMIUM  
000019 ONG \$ 114.16 UTILITIES

**Highway**

000099 LAMBERT, NANCY \$ 50.00 REIMBURSEMENT  
000100 KELLPRO \$ 2,738.00 SOFTWARE  
000101 ALFALFA CO RURAL WATER \$ 37.74 UTILITIES  
000102 SOUTH CENTRAL TELEPHONE \$ 154.89 UTILITIES  
000103 TOWN OF BYRON \$ 61.69 UTILITIES  
000104 AMORITA-BYRON SEWER SYS AUTH \$ 12.00 UTILITIES  
000105 BURLINGTON COOP ASSOCIATION \$ 6,990.00 FUEL  
000106 WESTERN EQUIPMENT \$ 267.12 PARTS  
000107 MERRIFIELD OFFICE SUPPLY \$ 463.96 SUPPLIES  
000108 KANOKLA NETWORKS \$ 70.00 UTILITIES  
000109 ONG \$ 97.15 UTILITIES

000110	CHEROKEE PUBLISHING CO	\$ 10.60	PUBLICATION
000111	ONG	\$ 96.27	UTILITIES
000112	OG&E	\$ 25.91	UTILITIES
000113	OG&E	\$ 185.28	UTILITIES
000114	OG&E	\$ 28.28	UTILITIES
000115	OG&E	\$ 28.14	UTILITIES
<b>LEPC</b>			
000001	THE FARMER'S TABLE	\$ 50.00	SUPPLIES
<b>Rural Fire-ST</b>			
000004	CHIEF FIRE & SAFETY	\$ 950.00	PARTS
<b>SH Svc Fee</b>			
000002	MID AMERICA WHOLESALE INC	\$ 368.63	SUPPLIES

Hague moved to approve the Blanket Purchase Orders from County General, Ambulance, Dist #2, and Sheriff and Roach seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

There were no Road Crossing Permits – Permits available for inspection in the County Clerk’s office

Woodall moved to approve the Transfer from County Clerk Cash M&O 1208-1-1000-2005 to County Clerk Cash Personal Services 1208-1-1000-1110 for \$85,000.00 for FY 21-22 personal services and Hague seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Woodall moved to approve the FY 2022 Contract Renewal for Detention Transportation with Oklahoma Office of Juvenile Affairs and Alfalfa County Commissioners and Roach seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Hague moved to approve the Maintenance Contract with Data Works and Alfalfa County for Sheriff’s Office for Live Scan and Woodall seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Woodall moved to approve the Resolution for Mileage for Travel Reimbursement – stating can use Map Quest, Google Map, or equivalent GPS and Roach seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Woodall moved to approve the Sick Leave Donation from Lena Roach to Riley Cochran for 2.25 hours and Hague seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Woodall moved to approve the Sick Leave Donation from Melissa Gibson to Riley Cochran for 1 day (Courthouse emp leave in days) and Hague seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Handbook change page 30 – Leave Sharing add bullet that states - The Sick Leave Donation Form must be signed by the BOC in a meeting/prior to Payroll being processed. Which means the form must be turned-in and signed in a BOC meeting before the Monday that payroll is signed. Unruh stated that they had always had Sick Leave Donation signed before payroll, she had a response from the auditor’s office stating that would be recommended. Woodall wanted added to the handbook “with special circumstances at the discretion of the Commissioners”. Woodall moved to approve the table until the change can be added and Hague seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

Handbook change page 15 – Education Leave – Employee will be compensated for the meals only maximum amount per day for meals is \$45.00/day. Itemized ticket from meals must be presented with travel claim. (Gratuity will not be compensated in return). Unruh asked if there were going to be any stipulations applied, because there would be ones to push this issue of going to a two-hour meeting in Enid and want reimbursed for lunch. Roach stated that it would be up to the commissioners, Unruh stated so the employee would not know until it came to the board to be paid? Roach stated that too much restriction would be worse than no restrictions. Woodall stated that common sense needed to be used, if it was in the morning and they had time to be back to their place then lunch would not be reimbursed. He also stated that this needed to be discussed in the Officer Meeting. Hague moved to take no action and Roach seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

New Chart of Account for American Rescue Plan Funds per State Auditor and Budget Maker 1566-1-2000-2005 County General M&O – Unruh stated that an account number needed to be given to the Treasurer so the money could be apportioned in, she stated she contacted several county clerks and the auditor. This number was given to her and she contacted the Budget Maker to make sure this number was correct. Hague moved to approve the New Chart of Account for American Rescue Plan Funds per State Auditor and Budget Maker 1566-1-2000-2005 County General M&O and Woodall seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

There was no Unforeseen Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of posting and which is not an emergency)

Hague moved to Adjourn and Woodall seconded. Hague voted aye, Roach voted aye, and Woodall voted aye.

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Marvin Woodall, Chairman

ATTEST: \_\_\_\_\_  
Laneta Unruh, County Clerk

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Mike Roach, Member

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Jay Hague, Member