

COUNTY COMMISSIONERS  
March 08, 2021

The Alfalfa County Commissioners met in the Commissioner's Office at 10:00 AM for this regular meeting with Chairman Woodall calling the meeting to order with members Jay Hague and Mike Roach, and County Clerk Laneta Unruh present. Visitor: Mike Walls, Warren Cat; Rick Wallace, Sheriff; Sarah Wagner, 911 Supervisor; Valerie Vetter, Treasurer; and John Westrope, TM Consulting

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office at 9:10 AM on March 05, 2021.

Woodall called the meeting to order, all members present.

Invocation was given by Nancy Lambert

Flag Salute was led by Marvin Woodall

There was no Public Discussion on Any Item on This Agenda and Only On This Agenda

Hague moved to approve the Minutes from Commissioner's Meeting and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

Woodall moved to approve the M & O Warrants for Payment and Hague seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

**2020-2021**

**911 Phone**

000066	AT&T	\$ 870.00	UTILITIES
000067	PIONEER TELEPHONE	\$ 70.14	UTILITIES

**E-911**

000047	CHEROKEE PUBLISHING CO	\$ 35.40	PUBLICATION
000048	SPIRIT COMMUNICATION LLC	\$ 500.00	REPAIR

**Emergency Mgmt**

000017	CARMEN FARMERS COOP	\$ 76.55	FUEL
000018	ALFALFA COUNTY ASSESSOR	\$ 25.00	BOOK

**EMS 522-ST**

000098	BOEHS BUILDING SUPPLY	\$ 42.93	SUPPLIES
000099	JENKINS & PRICE	\$ 219.19	SUPPLIES
000100	NORMANS WELDING	\$ 87.51	SERVICE
000101	FARMERS EXCHANGE	\$ 20.00	SUPPLIES
000102	AT&T	\$ 114.32	UTILITIES
000103	ACTSHON PEST CONTROL	\$ 120.00	SERVICE
000104	ACTSHON PEST CONTROL	\$ 90.00	SERVICE
000105	PIONEER SECURITY SYSTEMS	\$ 35.46	SERVICE
000106	PIONEER TELEPHONE	\$ 321.49	UTILITIES
000107	MUNN SUPPLY	\$ 432.00	SERVICES & SUPPLIES
000108	POSTMASTER	\$ 66.00	RENTAL

**Fair Main-ST**

000199	CHEROKEE PUBLISHING CO	\$ 36.00	PUBLICATION
000200	ULINE	\$ 285.86	SUPPLIES
000201	PIONEER SECURITY SYSTEMS	\$ 581.50	REPAIR
000202	KANOKLA NETWORKS	\$ 81.95	UTILITIES
000203	CITY OF CHEROKEE	\$ 414.85	UTILITIES

**General**

000891	RELX INC	\$ 474.00	SUBSCRIPTION
000892	OFFICE SOLUTIONS INC	\$ 91.87	COPIER LEASE
000893	OFFICE SOLUTIONS INC	\$ 63.00	COPIER LEASE
000894	COUNTY RECORDS INC	\$ 641.00	BOOKS
000895	SPC	\$ 698.52	SUPPLIES - OFFICE
000896	KANOKLA NETWORKS	\$ 39.95	UTILITIES
000897	CARMEN FARMERS COOP	\$ 91.00	SUPPLIES
000898	MERRIFIELD OFFICE SUPPLY	\$ 114.79	SUPPLIES
000899	COMDATA INC	\$ 1,370.78	FUEL
000900	AT&T	\$ 41.73	UTILITIES
000901	KANOKLA NETWORKS	\$ 309.90	UTILITIES
000902	ADVANCED CORRECTIONAL HEALTHCARE	\$ 3,199.25	SERVICE
000903	CROFT CHEVROLET	\$ 945.89	REPAIR
000904	PIONEER ENID CELLULAR	\$ 275.76	UTILITIES
000905	ADVANCED CORRECTIONAL HEALTHCARE	\$ 95.04	SERVICE

**General Gov't-ST**

000120	CHEROKEE PUBLISHING CO	\$ 822.10	PUBLICATION
000121	UNITED SUPERMARKET	\$ 119.02	SUPPLIES
000122	MARC	\$ 380.00	SUPPLIES - CLEANING
000123	AMAZON CAPITAL SERVICES INC	\$ 129.48	SUPPLIES
000124	COUNTY BUDGETING SERVICES LLC	\$ 625.00	SERVICE
000125	KANOKLA NETWORKS	\$ 633.55	UTILITIES
000126	CITY OF CHEROKEE	\$ 189.40	UTILITIES

**Highway**

001346	CARMEN FARMERS COOP	\$ 90.00	SUPPLIES
001347	MERRIFIELD OFFICE SUPPLY	\$ 37.90	SUPPLIES
001348	CITY OF CHEROKEE	\$ 114.14	UTILITIES
001349	TOWN OF CARMEN	\$ 44.70	UTILITIES
001350	LOVELY, RORY	\$ 27.35	REIMBURSEMENT
001351	CARMEN FARMERS COOP	\$ 510.00	GOPHER BAIT

001352	DACOMA COOP	\$ 348.70	GOPHER BAIT
001353	BOEHS BUILDING SUPPLY	\$ 61.41	SUPPLIES
001354	ALCOHOL & DRUG TESTING INC	\$ 276.80	SERVICE
001355	CIRCUIT ENGINEERING DIST #8	\$ 144.00	SIGNS
001356	GOLTRY PWA	\$ 150.82	UTILITIES
001357	JET UTILITIES AUTHORITY	\$ 61.47	UTILITIES
001358	T & W TIRE	\$ 2,022.00	TIRE
001359	TOWN OF HELENA	\$ 107.00	UTILITIES
001360	HAMPEL OIL DISTRIBUTORS INC	\$ 6,049.30	FUEL
001361	KATHRYN D WALKER LIVING TRUST	\$ 300.00	GRAVEL
001362	SECURITY NATIONAL BANK	\$ 3,310.50	LEASE PURCHASE

**Rural Fire-ST**

000233	SPIRIT COMMUNICATION LLC	\$ 12,752.16	RADIOS
000234	MYDER LLC	\$ 10,972.00	REPAIRS
000235	BLANCHAT MFG INC	\$ 1,618.18	REPAIRS
000236	CASCO INDUSTRIES INC	\$ 2,354.00	BUNKER GEAR
000237	RAW ENTERPRISES	\$ 300.00	PARTS
000238	EMERGENCY MEDICAL PRODUCTS INC	\$ 286.55	SUPPLIES
000239	JACK S AUTOMOTIVE	\$ 299.98	SUPPLIES
000240	FLAMING AUTO SUPPLY	\$ 221.64	SUPPLIES

**SH Svc Fee**

000125	WAL MART	\$ 109.54	SUPPLIES
000126	UNITED SUPERMARKET	\$ 749.92	SUPPLIES
000127	WAL MART	\$ 41.46	SUPPLIES
000128	MID AMERICA WHOLESALE INC	\$ 200.84	SUPPLIES

Hague moved to approve the Blanket Purchase Orders from Assessor, County Clerk, Sheriff, Treasurer, EM, Fairgrounds, Dist #2, Nescatunga Responders, and Jet Responders and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

Woodall moved to approve the Monthly Officer Reports from Election Board, Court Clerk, and Court Clerk Records Management and Preservation Monthly Report and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

TM Consulting, Inc - Treasurer changing software program – Vetter stated a couple of months ago KellPro had contacted her by letter and by telephone that they would not be able to support her current Treasurer's program, KellPro had recommended TM Consulting for this change in computer systems. Westrope stated that KellPro was very helpful and very willing to help with this transition. He stated that he had two employees in Enid and the remainder of the staff was in Yukon and OKC area; they had been supporting county Treasurer's system for 3 decades; he stated besides Alfalfa County, seven more counties had contacted them to switch along with four counties that has switched from KellPro last year; Westrope stated they had a very good system for the Treasurers and has a couple of County Clerk's system; window based and the Treasurers seem to be very pleased; he again stated they had a very friendly relationship with KellPro with a very unique situation working well together. The commissioners agreed that this seemed to be the way to go for Valerie.

Opened sealed bid to surplus for Dist #2 for Cat Trackhoe 323 TC Inv #D2 332 213 Serial #ORAZ11519 – one bid submitted from Warren Cat for \$176,000.00. Roach moved to accept and award the sealed bid to surplus for Dist #2 for Cat Trackhoe 323 TC Inv #D2 332 213 Serial #ORAZ11519 to Warren Cat for \$176,00.00 being the only bid submitted and bid being sufficient amount and Hague seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

Resolution 52% Sales Tax Distribution – Health and Wellbeing – redistribute the percentages – Roach stated that Wallace had approached him with a short fall in his cash account where he was taking two salaries out of and asked to be including I the sales tax; he stated he had talked to Roger Unruh, Director of EMS whom was very understanding stating they were very updated and maintained their money. Roach stated that EMS had done a wonderful job maintaining, conserving money and agreed that they should add the Sheriff to the sales tax distribution. He also stated that this will show an advantage for the budget next fiscal year along with all entities working together. Roach wanted to note that before changing the sales tax he would work hard to call in advance for any changes, he also wanted again to commend EMS and Roger for the conserving and doing such a good job with their percentage of the sales tax. Hague asked if this would be ear marked for anything in particular with the Sheriff? Wallace stated it would be ear marked for the salaries and possible building up for repair on units that had been taken out of his cash account. Roach state that the Sheriff falls under the Health and Wellbeing of the County and should have went on there a long time ago. Roach moved to approve the Resolution 52% Sales Tax Distribution – Health and Wellbeing – redistribute the percentages (changing EMS to 10% and adding Sheriff for 11.5%) and Woodall seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

Pipe Size 9.5 x 4 x 30 from Railroad Yard for FEMA projects, item not on six month bids – Roach stated he had inherited a FEMA project from previous official, the project must be completed this year or they will have to figure out a way to repay the FEMA revenue, this vendor will provide the floor and head wall to meet the FEMA standards, and Woodall asked if he could re-engineer the project. Roach stated this would be enough pipe with the \$15,000.00 but wanted the other commissioners to know that Unruh had stated they would have to go out for bid if another district need that exact pipe.

Vendor not on six month bid for 3/8 #2 Cover will be ordering due to lack of supply from vendor on six month bids – Roach stated due to the increase in blacktop & highway damage due to the extreme cold this product was unavailable with the current vendor on the six month bids, he had found the vendor could ship it from one of its yards this would be the cheapest way for him to go for the project. Again due to one district using the close to the full \$15, 000.00 if another district needed this product they would have to go out for bid.

Woodall moved to approve the OK Dept of Emergency Management & Homeland Security 911 Management Authority State-Local Agreement and Hague seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

Woodall moved to approve the Private Property Access Easement for Dist #2 for SW Corner of 25-25-12 to remove fill dirt to be used for county project and Hague seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

Woodall moved to approve the Private Property Access Easement for Dist #3 for SE Corner of 28-24-11 to remove trees and dirt from right of way and place on farmer's land and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

There was no Unforeseen Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of posting and which is not an emergency)

Hague moved to Adjourn and Woodall seconded. Hague voted aye, Woodall voted aye, and Roach voted aye

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Marvin Woodall, Chairman

ATTEST: \_\_\_\_\_  
Laneta Unruh, County Clerk

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Mike Roach, Member

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Jay Hague, Member