

COUNTY COMMISSIONERS

November 08, 2021

The Alfalfa County Commissioners met in the Commissioner's Office at 10:00 AM for this regular meeting with Chairman Woodall calling the meeting to order with members Jay Hague and Mike Roach, and County Clerk Laneta Schwerdtfeger present. Visitors: Valerie Vetter, Treasurer and Shana Smallwood-Buchanan, EM

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office at 4:00 PM on November 04, 2021.

Woodall called the meeting to order, all members present

Invocation was given by Laneta Schwerdtfeger

Flag Salute was led by Marvin Woodall

There was no Public Discussion on Any Item on This Agenda and Only On This Agenda

Hague moved to approve the Minutes from Commissioner's Meeting and Roach seconded. Hague voted aye, Woodall abstained, and Roach voted aye.

Hague moved to approve the M & O Warrants for Payment and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

2021-2022

911 Phone

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|--------|-------------------|----------|-----------|
| 000050 | PIONEER TELEPHONE | \$ 66.00 | UTILITIES |
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Emergency Mgmt

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| 000008 | CARMEN FARMERS COOP | \$ 115.93 | FUEL |
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EMS 522-ST

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|--------|---------------------------|-----------|-----------|
| 000107 | LITTLE SAHARA SAND SPORTS | \$ 675.00 | DECALS |
| 000108 | JENKINS & PRICE | \$ 188.40 | SUPPLIES |
| 000109 | MUNN SUPPLY | \$ 54.00 | SUPPLIES |
| 000110 | BOEHS BUILDING SUPPLY | \$ 19.98 | SUPPLIES |
| 000111 | OKAN CLEAN LLC | \$ 170.00 | SERVICES |
| 000112 | LOWES HOME CENTER | \$ 39.66 | SUPPLIES |
| 000113 | NINTH BRAIN | \$ 437.72 | SERVICE |
| 000114 | PIONEER ENID CELLULAR | \$ 139.42 | UTILITIES |
| 000115 | PIONEER SECURITY SYSTEMS | \$ 34.95 | SERVICE |
| 000116 | HELENA PWA | \$ 36.00 | UTILITIES |
| 000117 | PIONEER TELEPHONE | \$ 331.16 | UTILITIES |
| 000118 | LOWES HOME CENTER | \$ 108.68 | SUPPLIES |

Fair Main-ST

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|--------|------------------------|-----------|---------------|
| 000099 | AEC SERVICES | \$ 95.00 | REPAIR |
| 000100 | CARMEN FARMERS COOP | \$ 136.68 | FUEL |
| 000101 | CHEROKEE ACE HARDWARE | \$ 151.90 | SUPPLIES |
| 000102 | CHEROKEE PUBLISHING CO | \$ 36.00 | PUBLICATION |
| 000103 | UNIFIRST HOLDINGS INC | \$ 72.53 | SERVICE |
| 000104 | KANOKLA NETWORKS | \$ 81.95 | UTILITIES |
| 000105 | SLATER MECHANICAL LLC | \$ 180.00 | PARTS & LABOR |
| 000106 | PIONEER ENID CELLULAR | \$ 35.45 | UTILITIES |

General

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|--------|--------------------------------------|-------------|---------------------|
| 000419 | OFFICE SOLUTIONS INC | \$ 125.94 | COPIER LEASE |
| 000420 | DEVINE WATER | \$ 32.90 | SUPPLIES |
| 000421 | HOLIDAY INN EXPRESS & SUITES | \$ 192.00 | RESERVATION |
| 000422 | MILLER, TAMERA R. | \$ 220.24 | TRAVEL |
| 000423 | DEVINE WATER | \$ 21.84 | SUPPLIES |
| 000424 | COAST TO COAST COMPUTER PRODUCTS INC | \$ 2,795.75 | SUPPLIES - OFFICE |
| 000425 | MERRIFIELD OFFICE SUPPLY | \$ 349.70 | SUPPLIES - OFFICE |
| 000426 | CARMEN FARMERS COOP | \$ 93.48 | FUEL |
| 000427 | EMBASSY SUITES | \$ 384.00 | RESERVATION |
| 000428 | KANOKLA NETWORKS | \$ 39.95 | UTILITIES |
| 000429 | DEVINE WATER | \$ 17.99 | SUPPLIES |
| 000430 | CARMEN FARMERS COOP | \$ 241.50 | SUPPLIES |
| 000431 | MERRIFIELD OFFICE SUPPLY | \$ 284.38 | SUPPLIES |
| 000432 | KANOKLA NETWORKS | \$ 309.90 | UTILITIES |
| 000433 | MERRIFIELD OFFICE SUPPLY | \$ 152.25 | SERVICES & SUPPLIES |
| 000434 | PIONEER ENID CELLULAR | \$ 56.54 | UTILITIES |
| 000435 | CHEROKEE PUBLISHING CO | \$ 16.50 | ADVERTISING |
| 000436 | KANOKLA NETWORKS | \$ 39.95 | UTILITIES |
| 000437 | OFFICE SOLUTIONS INC | \$ 1,198.36 | COPIER LEASE |
| 000438 | CHEROKEE PUBLISHING CO | \$ 165.00 | ADVERTISING |
| 000439 | MERRIFIELD OFFICE SUPPLY | \$ 238.95 | SUPPLIES - OFFICE |
| 000440 | MERRIFIELD OFFICE SUPPLY | \$ 95.80 | SUPPLIES - OFFICE |

General Gov't-ST

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|--------|--------------------------|-----------|---------------------|
| 000114 | CARMEN FARMERS COOP | \$ 49.68 | SUPPLIES |
| 000115 | CHEROKEE ACE HARDWARE | \$ 237.56 | SUPPLIES |
| 000116 | JACK S AUTOMOTIVE | \$ 187.99 | SUPPLIES |
| 000117 | MERRIFIELD OFFICE SUPPLY | \$ 508.11 | SUPPLIES - CLEANING |
| 000118 | ROGERS LUMBER, T H. | \$ 86.73 | SUPPLIES |
| 000119 | CHEROKEE ACE HARDWARE | \$ 171.47 | SUPPLIES |
| 000120 | METCALF LAND & LAWN LLC | \$ 237.98 | SERVICE |
| 000121 | CHEROKEE ACE HARDWARE | \$ 331.19 | SUPPLIES |
| 000122 | KANOKLA NETWORKS | \$ 633.55 | UTILITIES |
| 000123 | PIONEER ENID CELLULAR | \$ 62.96 | UTILITIES |
| 000124 | WOODS COUNTY CLERK | \$ 104.07 | SERVICE |

Highway

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| 000638 | OFFICE SOLUTIONS INC | \$ 166.33 | COPIER LEASE |
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| 000639 | DEVINE WATER | \$ 32.83 | SUPPLIES |
| 000640 | TOWN OF BURLINGTON | \$ 102.35 | UTILITIES |
| 000641 | MERRIFIELD OFFICE SUPPLY | \$ 68.97 | SUPPLIES |
| 000642 | ROGERS LUMBER, T H. | \$ 117.45 | SUPPLIES |
| 000643 | CARMEN FARMERS COOP | \$ 80.00 | SERVICES & SUPPLIES |
| 000644 | CHEROKEE ACE HARDWARE | \$ 304.26 | SUPPLIES |
| 000645 | DEVINE WATER | \$ 32.83 | SUPPLIES |
| 000646 | JACK S AUTOMOTIVE | \$ 108.01 | PARTS & SUPPLIES |
| 000647 | SIMPSONS LLC | \$ 763.55 | SERVICES |
| 000648 | IRWIN TRAILER LLC | \$ 83.05 | PARTS |
| 000649 | ATWOODS | \$ 489.51 | SUPPLIES |
| 000650 | BRUCKNER TRUCK SALES INC | \$ 267.00 | BATTERIES |
| 000651 | LAVICKY FARM EQUIPMENT, LOUIS | \$ 492.00 | BATTERIES |
| 000652 | MARTENS MACHINE SHOP | \$ 166.70 | PARTS & LABOR |
| 000653 | TOWN OF CARMEN | \$ 46.49 | UTILITIES |
| 000654 | COUNTRY GROCERY | \$ 62.03 | SUPPLIES |
| 000655 | GOLTRY PWA | \$ 65.43 | UTILITIES |
| 000656 | JET UTILITIES AUTHORITY | \$ 61.47 | UTILITIES |
| 000657 | PIONEER ENID CELLULAR | \$ 139.11 | UTILITIES |
| 000658 | PIONEER TELEPHONE | \$ 54.32 | UTILITIES |
| 000659 | TOWN OF HELENA | \$ 107.00 | UTILITIES |

Hwy-ST

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|--------|-------------------------|--------------|-------|
| 000056 | HOSKINS GYPSUM CO. | \$ 1,510.00 | ROCK |
| 000057 | EARNHEART OIL & PROPANE | \$ 11,886.00 | FUEL |
| 000058 | HOSKINS GYPSUM CO. | \$ 4,932.80 | ROCK |
| 000059 | T & W TIRE | \$ 3,342.60 | TIRES |
| 000060 | ROTHER BROTHERS INC | \$ 97.92 | PARTS |

ML Fee

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|--------|--------------------------|-----------|-------------------|
| 000033 | MERRIFIELD OFFICE SUPPLY | \$ 74.73 | SUPPLIES - OFFICE |
| 000034 | SCHWERDTFEGER, LANETA J. | \$ 495.18 | TRAVEL |

SH Svc Fee

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|--------|----------|-----------|----------|
| 000031 | WAL MART | \$ 229.69 | SUPPLIES |
| 000032 | WAL MART | \$ 337.46 | SUPPLIES |

Woodall moved to approve the Blanket Purchase Orders from 911, Dist #2, #3, Treasurer, County Clerk, Sheriff, Fairgrounds, Jet Responders, Goltry Rescue, Necatunga Rescue, and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

Hague moved to approve the Monthly Officer Reports from Election Board, Court Clerk and Court Clerk Records Management and Preservation Monthly Report and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

There were no Road Crossing Permits – Permits available for inspection in the County Clerk’s office

Roach moved to approve the Construction Management for Dist #2 for project JP #31127 project description STP/BR CN 2110 NBI 13020 Payment and Hague seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

Woodall moved to approve the Revised Resolution Designating Official Board Member to CED #8 for January 1 – December 31, 2022 and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

Hague moved to approve the Interstate 40 CrossTown Steel Beam Transfer Form for Local ID #2257, #1215, #2095, and #1006 and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

Emergency Management Grant Program application for 2022 – Smallwood-Buchanan stated this is the requirements needed for the grant that is received each year, based on the budget of the emergency manager, preparedness, subrecipients information, also has the DUN’s number and SAM’s number. Hague moved to approve the Emergency Management Grant Program application for 2022 and Woodall seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

Roach moved to approve the Sick Leave Donation Form from Bret Walborn to Leonard Murray for 127 hours and Hague seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

Unforeseen Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of posting and which is not an emergency) – Vetter stated she had talked with Tammi Miller and she was going to get prices for a door; main reason and should have been done years ago; only time the door would be closed was when the office is closed; and she stated it is her responsibility to keep her office safe. Roach stated the fire marshal will be here this week, he had notified him as a complaint there would be only one escape route in the room between the Assessor and Treasurer. Hague noted that there needs to be a key to be put in the locked box downstairs. Vetter discussed again it was her responsibility to keep her office locked. Woodall stated there needed to be some method of checking keys out downstairs, Schwerdtfeger stated the elected official needed to be notified when their key was being checked out. Woodall closed with they would wait until the fire marshal gave his approval and it would be explained to him/her that it would only be locked at night.

Hague moved to Adjourn and Roach seconded. Hague voted aye, Woodall voted aye, and Roach voted aye.

Marvin Woodall, Chairman

ATTEST: _____
Laneta Schwerdtfeger, County Clerk

Mike Roach, Member

Jay Hague, Member